



Orange County Department on Aging

Robert & Pearl Seymour Center | 2551 Homestead Rd. | Chapel Hill, NC 27516
Jerry M. Passmore Center | 103 Meadowlands Dr., PO Box 8181 | Hillsborough, NC 27278

[Date]

Dear [Name],

As you know, the 2017-2022 Master Aging Plan (MAP) is focused on creating an age-friendly community within the domains of outdoor spaces and buildings; transportation; housing; social participation; respect and social inclusion; civic participation and employment; community supports and health services; and communication and information. The MAP can be found on the Department on Aging website at http://www.orangecountync.gov/departments/aging/master_aging_plan_and_aging_initiatives.php. Thank you for your and your organization's participation in this comprehensive and community driven planning process over the past year!

Many different groups will need to play a part in making Orange County age-friendly. **[Organization] was identified as having an important role in carrying out the following strategies: [List strategy numbers]**

With input from the Steering Committee and Work Groups, we have created the following next steps and organizational structure for the 2017-22 Master Aging Plan.

- The Steering Committee will continue to convene three times per year: October/November, February, and June.
- The MAP Work Groups will continue to meet as implementation and evaluation leaders. Work Groups will meet in July, October, January, and April. **[Organization] will assign staff to the following Work Group(s): List Work Group(s)**

This letter of commitment acknowledges your good faith effort to implement these strategies over the next five years, and your agreement to the Master Aging Plan structure, including representation in the Steering Committee and Work Groups. Please sign and return the commitment page to the Orange County Department on Aging.

Thank you for supporting the 2017-2022 Master Aging Plan and making Orange County a great place to age. Your continued commitment is what makes the plan so effective.

Very best,

Janice Tyler, Orange County Department on Aging Director

Enclosure: commitment letter

cc: [Name]



Dear Janice Tyler,

I, Doug Dickerson, commit to putting forth a good faith effort to carry out the strategies to which AARP was named as a responsible party. I also agree to the Master Aging Plan structure laid out in this commitment letter, including participation in the Steering Committee and relevant Work Groups.

Sincerely,

Name

Date