

**Orange County Nursing Home Advisory Committee**  
**Meeting Minutes July 11, 2017**  
**5:30pm, Seymour Center, Chapel Hill, NC**

**CALL TO ORDER by Vibeke Talley, Chair**

- Members Present: Autumn Cox (Ombudsman), Carol Kelly, Jackie Podger, Jerry Ann Gregory, Jerry Schreiber, Mary Fraser (Dept of Aging), Martha Bell, Peggy Lanier, Susie Deter,, Vibeke Tally (Chair), Karen Macklin
- Members Excused: Molly Stein, Jennifer Moore, Teri Driscoll

**OLD BUSINESS**

- Discussion/Approval of March 7, 2017 Minutes: Approved with the following corrections:
  - Member Present: Jackie Podger

**NEW BUSINESS**

- **Site Reports:**
  - **Brookshire:** accepted with changes. Brief discussion by members reminding us to include only “actual observations” rather than “opinion type comments.”
  - **Carolina Point:** accepted; note comment under Ombudsman Report re: lost resident item replacement.
  - **Signature:** approval tabled until September 2017 meeting; modifications as discussed during the meeting are needed.
- **Ombudsman Report:** Autumn Cox provided the following:
  - She has spent time at both Signature and Carolina Point conducting family meetings and providing classes for the staff re: sensitivity training (including dignity issues) and residents’ rights to assist facilities to comply with regulations.
  - Points were discussed with family and staff members to resolve concerns and put a plan in place regarding lost personal items. Autumn told committee members that there are provisions in the regulations to reimburse the resident/family member for lost items. The facility needs to inform the Ombudsman’s office of such situation in order for reimbursement to be made.
- **Program on Aging Report:** Mary Fraser provided the following:
  - Orange County’s Master Aging Plan has been accepted by the Board of County Commissioners. Further discussion was made re: Objective 3.5.1c. NHCAC members promote activities that support resident/staff well-being and that reduce social isolation. Mary related that our County Commissioners have very positive views about the work of the OCNHCAC members as advocates for residents. We are asked to examine ways in which OCNHCAC expertise/strategies can help successfully move this objective along. Examples might include calling for volunteers to come into facilities to visit with residents who are unable to leave the buildings and/or who have no other opportunities for family visits. This prompted a discussion re: ideas for interventions as well as potential liabilities. This will be further discussed at the September meeting.

- Mary reported that a Work Group will be addressing this goal on Friday, July 14<sup>th</sup>, between 9am and Noon in the Executive Conference Room, UNC Hospital, Hillsborough. Jackie Podger volunteered to attend; Carol Kelly may also be able to be part of this working group.
- **Carol Woods:** Experienced a fire located in the areas of a Fitness Center and Swimming Pool. Martha Bell reported on known information to date: no residents were injured or involved; local Fire Department continues to investigate the fire's causes. Visit and contact with the nursing unit was done by the Ombudsman the day after the fire.
- **Discussion of Activity Program Questions.** Points regarding these suggested guides when visiting residents included:
  - Listed items are only a guide; not intended to be asked of all residents when visiting
  - Try wording in open ended questions rather than “yes or no” answers
  - Ask administration personnel how any concerns raised by residents during our visits, observations, etc., are handled
- **Reminders:**
  - Quarterly Activity Reports Due: September 30, 2017
  - Quarterly Site Visit Reports Due: When visit is completed. Autumn mentioned that while regulations require a “mandatory” quarterly visit with a written report, we are still able to do “friendly” visits to respective sites in order to be better known to residents and staff, keep conversations on top about ongoing projects and needs. She noted that any “friendly” visits would still need to have at least two committee members in the group, although there would be no requirement for completing a site visit report.
- **Next Meeting: Tuesday, September 5, 2017**

**Respectfully submitted**

**Martha R. Bell, Secretary**